

### **WEBFIL LIMITED**

"YULE HOUSE"

8, DR. RAJENDRA PRASAD SARANI, KOLKATA - 700001 PHONE : 033 2242 8210/8550/1988, 2248 4671, 2243 1555

By Order of the Board

WEBFIL LIMITED

Company Secretary

Sneha Kewat

FAX : +91 33 2242 1335 e-mail : webfil@webfilindi

e-mail ; webfil@webfilindia.com website : www.webfilindia.com CIN No. : L36900WB1979SGC032046

### NOTICE TO MEMBERS

Notice is hereby given that the Extra Ordinary General Meeting of the members of WEBFIL LIMITED will be held on Wednesday, the 8<sup>th</sup> day of January, 2025 at 4.00. p.m. through Video Conferencing ("VC") / other Audio Visual Means ("OAVM") in conformity with the regulatory provisions and Circulars issued by the Ministry of Corporate Affairs, Government of India & SEBI:

### **Registered Office:**

"YULE HOUSE" 8, Dr. Rajendra Prasad Sarani, Kolkata-700 001

Place: Kolkata

Date: 13th December, 2024





### **WEBFIL LIMITED**

<u>Regd. Office: "YULE HOUSE", 8, Dr. Rajendra Prasad Sarani, Kolkata – 700001, Phone: 033 2242 8210/8550/1988, 2248 4671, 2243 1555</u>

FAX: +91 33 2242 1335
E-mail: webfil@webfilindia.com
Website: www.webfilindia.com
CIN: L36900WB1979SGC032046

#### **NOTICE TO MEMBERS**

**NOTICE** is hereby given that the Extra Ordinary General Meeting of the members of WEBFIL LIMITED will be held on Wednesday, the 8<sup>th</sup> day of January, 2025at 4.00 p.m. to transact the following business through Video Conferencing ("VC") / other Audio Visual Means (OAVM) to transact the business mentioned below in conformity with the regulatory provision and Circulars issued by the Ministry of Corporate Affairs, Government of India:

#### **SPECIAL BUSINESS:**

1. To consider and if thought fit, to pass with or without modification(s), the following resolution as Special Resolution:

Appointment of Shri. Sekhar Bhattacharjee (DIN:05125932) as an Independent Director of the Company:

"RESOLVED THAT pursuant to the provisions of Section 149, 150, 152 read with Schedule IV and other applicable provisions of the Companies Act, 2013 (the Act) and the Companies (Appointment and Qualifications of Directors) Rules, 2014, (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), on the recommendation of the Nomination & Remuneration Committee and approval of the Board of Directors for appointment of **Shri. Sekhar Bhattacharjee** (**DIN:05125932**)as an Additional Director in the capacity of an Independent Director of the Company w.e.f. 30.10.2024, who has submitted a declaration that he meets the criteria for independence as provided under Section 149(6) of the Act and Regulation 16(1) (b) of the Listing Regulations and is eligible for appointment, and in respect of whom the Company has received a notice in writing in terms of Section 160(1) of the Act and who holds office as such up to the date of ensuing General Meeting, be and is hereby, appointed as a Non-Executive Independent Director of the Company not liable to retire by rotation, to hold office for a period of five years with effect from 30.10.2024 till 29.10.2029."

"RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorized to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to this resolution."

**Registered Office:** 

"Yule House"

8, Dr. Rajendra Prasad Sarani,

Kolkata - 700 001

Dated: 13<sup>th</sup> December, 2024

By Order of the Board Sneha Kewat Company Secretary

#### **Notes for members' attention:**

- 1. In conformity with the circulars issued by the Ministry of Corporate Affairs (MCA) and the Securities and Exchange Board of India (SEBI), from time to time, read with MCA Circular No. 14/2020 dated April 08, 2020 and the MCA Circular No. 17/2020 dated April 13, 2020, MCA Circular no. 20/2020 dated may 05, 2020, MCA Circular No. 2/2021 dated January 13,2021 and further extension provided in the latest MCA General Circular No. 9/2023 dated September 25, 2023, the EGM of the Company will be held through Video Conferencing/Other AudioVisual Means (VC/OAVM). The recorded transcript of the EGM will be hosted on the website of the Company. The deemed venue for the EGM shall be the Registered Office of the Company i.e. Yule House, 8, Dr. Rajendra Prasad Sarani, Kolkata-700001.
- 2. In terms of the MCA Circulars read with the SEBI Circulars, physical attendance of the members at the EGM has been dispensed with. Accordingly, the facility for appointment of proxies by the members will not be available for the EGM and hence, (a) proxy form, (b) attendance slip and (c) route map are not annexed to this notice. However, the body corporateare entitled to appoint authorised representatives to attend the EGM through VC/OAVM and participate thereat and cast their votes through e-voting.
- 3. The Members can join the EGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the EGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee andStakeholders Relationship Committee, Auditors etc. who are allowed to attend the EGM without restriction on account of first come first served basis.
- 4. An Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013 in respect of the Special Business to be transacted at the Extra Ordinary General Meeting ("the EGM" or "the Meeting"), is annexed to this Notice.
- 5. The attendance of the Members attending the EGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
- 6. M/s. MCS Share Transfer Agent Limited, 383 Lake Gardens, 1st Floor, Kolkata 700045 has been appointed as Registrar and Share Transfer Agent (RTA) of the Company.
- 7. Corporate members intending to send their authorized representatives to attend the Meeting are requested to send a certified copy of the Board Resolution authorizing their representatives to attend and to vote through remote e-voting, by email through its registered email address to <a href="mailto:sneha.kewat@webfilindia.com">sneha.kewat@webfilindia.com</a>.
- 8. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015, Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard on General Meetings (SS2) issued by the Institute of Company Secretaries of India, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Extra Ordinary General Meeting (EGM) by electronic means and the business may be transacted through e-voting services. The facility of casting the votes by the members using an electronic voting will be provided by National Securities Depository Limited (NSDL).

- 9. Remote e-voting will commence at 9.00 a.m. (IST) on Sunday, 5<sup>th</sup> January, 2025 and will end at 5.00 p.m. (IST) on 7<sup>th</sup> January, 2025, when remote e-voting will be blocked by NSDL.
- 10. Voting rights will be reckoned on the paid-up value of the shares registered in the name of the Members on Wednesday, 1<sup>st</sup> day of January, 2025 (cut-off date). Only those members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date will be entitled to cast their votes by remote evoting or e-voting during the EGM. Those who are not Members on the cut-off date should accordingly treat this Notice as for information purpose only.
- 11. In conformity with the regulatory requirements, the Notice of this EGM are being sent only through electronic mode to those Members who have registered their e-mail addresses with the Company or with the Depositories. Members may note that the said Notice will also be available on the Company's website www.webfilindia.com, website of the Stock Exchange i.e. CSE Limited at www.cse-india.com and on the website of NSDL (agency for providing e-voting facility) https://www.evoting.nsdl.com.
- 12. Members holding shares in physical form in identical order of names in more than one folio are requested to send to the Company or to the Registrar of the Company, the details of such folios for consolidating their holding in one folio.
- 13. Members desirous of making a nomination in respect of their shareholding in physical form, as permitted under Section 72 of the Companies Act, 2013, are requested to submit the prescribed form SH-13 and SH-14, as per Rule 19(1) of the Companies (Share Capital and Debentures) Rules, 2014, to the office of the Registrar and Share Transfer Agent.
- 14. Members holding shares in dematerialized form are requested to intimate all changes pertaining to their Bank Details, National Electronic Clearing Service (NECS), Electronic Clearing Service (ECS) mandates, nominations, power of attorney, change of address, change of name, e-mail address, contact numbers, etc. to their Depository Participant (DP). Changes intimated to the DP will then be automatically reflected in the Company's records which will help the Company and the Company's Registrar and Share Transfer Agent, to provide efficient and better services. Members holding shares in physical form are requested to intimate such changes to the Company or to Company's Registrar and Share Transfer Agent.
- 15. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Share Department of the Company or to Company's Registrar and Share Transfer Agent. SEBI has also mandated that for registration of transfer of securities, the transferee(s) as well as the transferor(s) shall furnish a copy of their PAN Card to the Company for registration of transfer of securities.
- 16. In case of Joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
- 17. To support the 'Green Initiative', the Members who have not registered their e-mail addresses are requested to register the same with the Company for receiving all communication including Report, Notices, Circulars, etc. from the Company electronically.

- 18. Additional information pursuant to Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, in respect of the Directors seeking appointment/re-appointment at the Extra Ordinary General Meeting, forms an integral part of the Notice. The Directors have furnished the requisite declarations for their appointment/re-appointment.
- 19. Kindly note that pursuant to the amendment to Regulation 40 of SEBI (LODR) Regulations, 2015, as amended, SEBI has mandated that transfer of securities of listed companies would be carried out in dematerialized form only with effect from, April 1, 2019, except in case of request received for transmission or transposition of securities. In view of this and to eliminate all risks associated with physical shares and for ease of portfolio management, members holding shares in physical form are requested to consider converting their holdings to dematerialized form. Members can contact the Company or Company's Registrars and Transfer Agents, MCS Share Transfer Agent Ltd. (MCS) for assistance in this regard.
- 20. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013, the Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013, and the relevant documents referred to in the Notice will be available electronically for inspection by the members during the EGM.
- 21. All documents referred to in the Notice will also be available electronically for inspection without any fee by the members from the date of circulation of this Notice up to the date of EGM. Members seeking to inspect such documents can send an e-mail to <a href="mailtosanea-kewat@webfilindia.com">sneha.kewat@webfilindia.com</a>.
- 22. Non-resident Indian members are requested to inform Company's Registrar and Share Transfer Agent, immediately of:
  - (a) Change in their residential status on return to India for permanent settlement.
  - (b) Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with pin code number, if not furnished earlier.

### THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING GENERAL MEETING ARE ASUNDER:-

The remote e-voting period begins on Sunday,  $5^{th}$ January, 2025 at 09:00 A.M. (IST) and ends on Tuesday,  $7^{th}$  January, 2025 at 05:00 P.M. (IST) The remote e-votingmodule shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. Wednesday,  $1^{st}$  January, 2025, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being  $1^{st}$  January, 2025.

### How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

### **Step 1: Access to NSDL e-Voting system**

## A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

<u>Login method for Individual shareholders holding securities in demat mode is given below:</u>

Type of shareholders	Login Method
Individual Shareholders	1. Existing <b>IDeAS</b> user can visit the e-Services website of NSDL
holding securities in demat	Viz. <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer
mode with NSDL.	or on a mobile. On the e-Services home page click on the
	"Beneficial Owner" icon under "Login" which is available
	under 'IDeAS' section, this will prompt you to enter your
	existing User ID and Password. After successful
	authentication, you will be able to see e-Voting services under
	Value added services. Click on "Access to e-Voting" under e-
	Voting services and you will be able to see e-Voting page.
	Click on company name or e-Voting service provider i.e.
	NSDL and you will be re-directed to e-Voting website of
	NSDL for casting your vote during the remote e-Voting period
	or joining virtual meeting & voting during the meeting.
	2. If you are not registered for IDeAS e-Services, option to
	register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> . Select
	"Register Online for IDeAS Portal" or click at
	https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp
	3. Visit the e-Voting website of NSDL. Open web browser by
	typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a>
	either on a Personal Computer or on a mobile. Once the home
	page of e-Voting system is launched, click on the icon
	"Login" which is available under 'Shareholder/Member'
	section. A new screen will open. You will have to enter your
	User ID (i.e. your sixteen digit demat account number hold
	with NSDL), Password/OTP and a Verification Code as
	shown on the screen. After successful authentication, you will
	be redirected to NSDL Depository site wherein you can see e-
	Voting page. Click on company name or e-Voting service
	provider i.e. NSDL and you will be redirected to e-Voting

	website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.  4. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.  NSDL Mobile App is available on Google Play  App Store Google Play	
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.	

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type			Helpdesl	k details					
Individual	Shareholders	holding							
securities in	demat mode with	n NSDL	Members	facing any	techn	ical issue in	n logi	n can con	tact
			NSDL	helpdesk	by	sending	a	request	at
			evoting@	nsdl.comor	call at	022 - 4886	7000		

B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

### **How to Log-in to NSDL e-Voting website?**

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
  - Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
- 4. Your User ID details are given below:

Manner of holding shares i.e.	Your User ID is:
Demat (NSDL) or Physical	
a) For Members who hold shares	8 Character DP ID followed by 8 Digit Client
in demat account with NSDL.	ID
	For example if your DP ID is IN300*** and
	Client ID is 12***** then your user ID is
	IN300***12******
	114300 12 .
c) For Members holding shares	EVEN Number followed by Folio Number
in Physical Form.	registered with the company
	For example if folio number is 001*** and
	EVEN is 101456 then user ID is 101456001***

- 5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.

- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "**Forgot User Details/Password**?"(If you are holding shares in your demat account with NSDL) option available on www.evoting.nsdl.com.
  - b) **Physical User Reset Password**?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

#### Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

# How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
- 2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

### **General Guidelines for shareholders**

- 1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to <a href="mailto:shawmanoj2003@gmail.com">shawmanoj2003@gmail.com</a> with a copy marked to <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a>. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of <a href="www.evoting.nsdl.com">www.evoting.nsdl.com</a> or call on.: 022 4886 7000 or send a request to Ms. Pallavi Mhatre, Senior Managerat <a href="www.evoting@nsdl.com">evoting@nsdl.com</a>

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

- 1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to (webfil@webfilindia.com).
- 2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to (webfil@webfilindia.com). If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e.Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.
- 3. Alternativelyshareholder/members may send a request to <a href="evoting@nsdl.com">evoting@nsdl.com</a> for procuring user id and password for e-voting by providing above mentioned documents.
- 4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order toaccess e-Voting facility.

### THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE EGM ARE AS UNDER:-

- 1. The procedure for e-Voting on the day of the EGM is same as the instructions mentioned above forremote e-voting.
- 2. Only those Members/ shareholders, who will be present in the EGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible tovote through e-Voting system in the EGM.
- 3. Members who have voted through Remote e-Voting will be eligible to attend the EGM. However, they will not be eligible to vote at the EGM.
- 4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the EGM shall be the same person mentioned for Remote e-voting.

### INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE EGM THROUGH VC/OAVM ARE AS UNDER:

- 1. Member will be provided with a facility to attend the EGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for Access to NSDL e-Voting system. After successful login, you can see link of "VC/OAVM" placed under "Join meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
- 2. Members are encouraged to join the Meeting through Laptops for better experience.
- 3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- 4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 5. Shareholders who would like to express their views/have questions may send their questions in advance mentioning their name demat account number/folio number, email id, mobile number at (webfil@webfilindia.com). The same will be replied by the company suitably.
- 6. Members who would like to express their views/ask questions as a speaker at the Meeting may pre-register themselves by sending a request from their registered e-mail address mentioning their names, DP ID and Client ID/folio number, PAN and mobile number at <a href="mailto:cssneha.kewat4b@gmail.com">cssneha.kewat4b@gmail.com</a> between Friday, 3<sup>rd</sup> January, 2025 (9.00 a.m. IST) and Sunday, 5<sup>th</sup>January, 2025 (5.00 p.m. IST). Only those Members who have pre-registered themselves as a speaker will be allowed to express their views/ask questions during the EGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the EGM.

### EXPLANATORY STATEMENT IN RESPCT OF SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

#### Item No.1:

The Board of Directors of the Company passed a resolution by circulation dated 30.10.2024 in conformity with provision of section 175 of the Company Act, 2013to appoint Shri. Sekhar Bhattacharjee (DIN:05125932) as an Additional Director of the Company in the capacity of Independent Director for a term of 5 years with effect from 30.10.2024 subject to the approval of the Members of the Company. In terms of section 160 of the Companies Act, 2013, the Board Governance, Nomination and Remuneration Committee and the Board have recommended the appointment of Shri. Sekhar Bhattacharjee (DIN:05125932) as an Independent Director pursuant to the provisions of Sections 149 and 152 of the Companies Act, 2013. The Company has also received a notice in writing from a member proposing the candidature of Shri. Sekhar Bhattacharjee (DIN:05125932) to be appointed as Director of the Company. The Company has received a declaration from Shri. Sekhar Bhattacharjee (DIN:05125932) confirming that he meets the criteria of independence under the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. Further, the Company has also received Shri. Sekhar Bhattacharjee (DIN:05125932) consent to act as a Director in terms of section 152 of the Companies Act, 2013 and a declaration that he is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013. In the opinion of the Board, Shri. Sekhar Bhattacharjee (DIN:05125932) fulfils the conditions specified in the Companies Act, 2013 and rules made thereunder and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, for his appointment as an Independent Director of the Company and he is independent of the management. Considering Shri. Sekhar Bhattacharjee (DIN:05125932) knowledge and experience, the Board of Directors is of the opinion that it would be in the interest of the Company to appoint him as an Independent Director for a period of five years with effect from 30.10.2024 to 29.10.2029. A Copy of letter of appointment of Shri. Sekhar Bhattacharjee (DIN:05125932) setting out the terms and conditions of appointment is being made available for inspection by the members through electronic mode. Additional information in respect of Shri. Sekhar Bhattacharjee (DIN:05125932), pursuant to Regulation 36 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Secretarial Standards on General Meetings (SS-2), is given at Annexure A to this Notice. Except Shri. Sekhar Bhattacharjee (DIN:05125932), being the appointee, or his relatives, none of the Directors and Key Managerial Personnel of the Company or their relatives are concerned or interested financially or otherwise, in the resolution set out at Item No. 1

### Details of Directors seeking appointment/re-appointment at the ensuring Extra Ordinary General Meeting

[In pursuance of SEBI (Listing Obligations & Disclosure Requirements Regulations, 2015]

Name of Director	Shri Sekhar Bhattacharjee
DIN	05125932
Date of Birth	16 <sup>th</sup> March, 1964
Date of Appointment	30.10.2024
Expertise in Specific functional area	Have managed the board & board committees of large listed multinational companies, JV companies & listed Indian companies for more than 30 years. Well conversant with board process of large companies. Conversant with IPO, Rights Issue, private placement through SEBI ICDR, etc. Have managed to turn around a stressed asset (subjected to default/NPA by Consortium/Term lenders, forensic audit, SEBI Investigation, Stock Exchange penalties, fraud enquiry, SARFAESI acquisition, etc.) though an OTS with the Lenders. Have also handled enquiries by Enforcement Directorate, CBI, Directorate of Revenue Intelligence & Enforcement, etc. Wide experience in Mergers, Demerger & Acquisitions through various modes (namely, Court, NCLT, Share Purchase Agreement, Investment Agreement, Slump Sale, etc.).
Number of Meetings of the Board attended during the Financial Year 2024-2025	ONE (1)
Qualification Qualification	ACS, Institute of Company Secretary of India. & BSC (Economics) Hons.
Shareholding in the Company	NIL
List of other Listed Entities where Directorship held Chairman/Member of the Committees of the Board across all Listed Entities in which he is a Director	NIL
Chairman/Member of the Committees of the Board Directors of the Company	NIL
Disclosure of relationships between Directors inter se	NIL
Terms and conditions of appointment	As per prevailing practice, Non-Executive Director's are entitled to sitting fees only.